

2020 SLC REGISTRATION CHECKLIST

Chapter Name: _____

For more information, visit www.skillsusanebraska.org. For forms/applications requiring emailing to the State Office, send to Sarah Pracheil at sarah.pracheil@nebraska.gov. Questions? Email or call Sarah at 402-471-0953.

Checklist	Due Date	Description
_____ National Membership Deadline REQUIRED	Feb 15 th	Print roster, make check payable to SkillsUSA, and mail to: SkillsUSA Inc. Attn: Membership Dept. 14001 SkillsUSA Way Leesburg, VA 20176-5494 Pay by credit card for faster processing!
_____ Hotel Registrations	Reserve Early	Refer to the Grand Island Hotel Recommendations listed on website.
_____ State Registration Deadline REQUIRED	Feb 1st Late Charges will apply	Only register students for contests offered on the Contest Eligibility Guide. Must be PAID nationals members on the national website in order to register for state. Plan accordingly!
_____ Drops/Substitutions	March 1 st	Only substitutions will be allowed after March 1st. Email Sarah. Drops will not be refunded after this date.
_____ Print and Pay Invoice REQUIRED	March 13 th	Send copy of invoice and check payable to SkillsUSA Nebraska. Mail to: Grafton & Associates Attn: Denise Winters 5935 South 56 th Street, Suite A Lincoln, NE 68516
_____ PDP/ Career Essentials achievements	March 1 st	List students and level achieved on Google Sheet or Excel. Link will be sent via email. Excel columns (school, first, last)
_____ Academic Achievement Awards (1st semester grades)	March 1st	List students on Google Sheet or Excel. Link will be sent via email. Excel columns (school, first, last)
_____ Outstanding SkillsUSA Advisor Nomination Form	March 1 st	Fill out Google Form: https://forms.gle/q3x2qz5aAXcifSsM6 Shorten link. Full link is available on our website.
_____ Jake Duncan Outstanding Leadership Award	March 1 st	Email application as an attachment to skillsusanebraska@gmail.com
_____ \$500 State Scholarship Application	March 1 st	Email application as an attachment to skillsusanebraska@gmail.com
_____ Advisor Service Pin	March 1st	Fill out Google Form: https://forms.gle/Z4HKnckfN7UDMQ6z8 Shorten link. Full link will be sent via email.
_____ State Officer Candidate Application	March 1 st	Email application as an attachment to Sarah Pracheil
_____ Board of Directors Declaration of Candidacy	March 1 st	Fill out Google Form: https://forms.gle/PaboTQx7cTbRZsNY9 Shorten link. Full link will be sent via email.
_____ Responsibility Release & Chapter Permission Form REQUIRED	April 2nd	Bring to SLC Registration/ Advisor check-in at Conference Headquarters.
_____ Medical Release, Personal Liability, Code of Conduct, Photography/Sound Release REQUIRED	April 2nd	This form and/or copies of every student's insurance card are to remain with the chapter advisor(s) for use if needed during the conference.