SLC Registration Checklist

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| **Checklist Items** | **Due Date** | **Description** |
|  National Membership Deadline | Feb 15 | Print roster, make check payable to SkillsUSA and mail to:SkillsUSA, Inc.Attn. Membership Dept 14001 SkillsUSA WayLeesburg, VA 20176-5494\*Pay by credit card for faster processing\* |
|  Hotel Registrations | Mar 31 |  |
|  State Registration Deadline | Feb 21 | Only register students for contests offered on the Contest Eligibility Guide. Contestants must be **PAID**National members to be able to register for State. |
|  Drops/Substitutions | Mar 1 | Only substitutions will be allowed after March 1.Drops will not be refunded after this date. |
|  PDP/Career EssentialsAchievements | Mar 1 | Send Excel list of students and level achieved.(first name, last name, school) |
|  Academic AchievementAwards (1st semester grades) | Mar 8 | Click on this form to enter information:<https://docs.google.com/forms/d/e/1FAIpQLSdoXkM-wBojZdF6M3rGwNvGouynEmhoj-NcL5Wisvy_VJ8DFA/viewform>  |
|  Outstanding SkillsUSAAdvisor Nomination Form | Mar 8 | email application to greg.stahr@nebraska.govVisit website for Award Form |
|  Jake Duncan OutstandingLeadership Award | Mar 8 | email application to greg.stahr@nebraska.govVisit website for Award Form |
|  $500 State Scholarship Application | Mar 8 | email application to greg.stahr@nebraska.gov Visit website for Award Form |
|  Advisor Service Pin | Mar 8 | email application to greg.stahr@nebraska.govVisit website for Award Form |
|  State Officer CandidateApplication | Mar 8 | email application to greg.stahr@nebraska.govVisit website for Application Form |
|  Board of Directors Declaration of Candidacy | Mar 8 | Email application to greg.stahr@nebraska.gov Visit website for Candidacy Form |
|  Print and Pay Invoice | Mar 23 | Send invoice and check payable to **SkillsUSA Nebraska**and mail to:**Grafton Associates Attn: Denise Winters 5935 S 56th Street, Ste A****Lincoln, NE 68516** |
|  Responsibility Release &Chapter Permission Form | Apr 2 | Email this REQUIRED FORM to greg.stahr@nebraska.govVisit website for Release Form |
|  Medical Release, Personal Liablity, Code of Conduct, Photo/Sound Release | Apr 2 | This REQUIRED FORM and copies of every student’s insurance card are to remain with the chapter advisor(s) for use if needed during the conference |